

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE RUTLAND DUNDEE
FIRE PROTECTION DISTRICT
HELD THE 12th DAY OF FEBRUARY, 2024
AT THE HEADQUARTERS STATION #51
11 E. HIGGINS ROAD, GILBERTS, ILLINOIS

The regular meeting of the Board of Trustees of the Rutland Dundee Fire Protection District was called to order at 2:05 p.m.

A roll call was taken, and the following Trustees were present: Rollyn Anderson, John Gilbert, and Bill Carbone. Chief Thomas, Deputy Chief Reedy, Dawn Andriik and Attorney Weiler were also present.

Trustee Anderson opened the floor for questions from the public. There were no comments or questions for the Board.

A motion was made by Trustee Carbone to approve the minutes of the Regular Meeting held January 8, 2024, as presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve payment of the January bills, including check number 38110 through 38137 for a total of \$48,614.43, payroll liability for the month of January in the amount of \$208,738.34, and electronic payments of \$4,271.47 for a total liability in the month of January of \$261,624.24. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve the January Year-To-Date Treasurer's report as presented. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Carbone voting yes, and Trustee Gilbert voting yes.

Attorney Weiler reported that during the month he reviewed the Intergovernmental Agreement with Hampshire Fire Protection District, and he has no legal issues with anything that is included in the agreement.

Chief Thomas reviewed items contained in the monthly Chief's Report to the Board.

Chief Thomas indicated two new part-time employees have finished their orientation and will be able to start taking shifts.

The Chief reported that the District's 2023 Tax Levy amounts have been confirmed with Kane County as of January 31, 2024. The District's Tax-Exempt Property filing has also been completed for 2024.

Deputy Chief Reedy has submitted the Sall Tools Grant request for the purchase of portable lighting, Milwaukee hang tools, and a gear dryer for Station #52.

A job offer was extended to the person currently #1 on the District's Entry Level Eligibility list. He has completed his physical, we are just waiting for the final paperwork. He is working on getting his CPAT.

All three Trustees, along with Chief Thomas and Deputy Chief Reedy attended the Northern Illinois Alliance of Fire Protection District annual conference for District Trustee and Pension Trustee continuing education hours.

A motion was made by Trustee Anderson to approve the Cornerstone Bank Resolution to update the signers on the District's Petty Cash account. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve the Intergovernmental Agreement with Hampshire Fire Protection District for tender/tanker responses as presented. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Discussion was conducted regarding the District's SCBA replacement plan. Chief Thomas indicated the District did not receive a FEMA grant for the equipment. The Chief would like to move the purchase to the first quarter of FY 2024 so that Lieutenant Rossi, whose area of responsibility includes SCBA equipment, will be able to be part of the purchasing process. The Board had no problem considering the purchase as part of the FY 2024 budget.

Chief Thomas updated the Board regarding the generator at Station #52. The generator is currently out of service. The Chief is working to get two more companies to come out and look at the generator and give quotes for either repair work or replacement of the generator.

Discussion was conducted regarding the upcoming Lieutenant's Promotional Exam Process. The Chief has talked with West Dundee, and Chief Spiro is interested in the possibility of conducting the written test and an assessment center in coordination with Rutland. According to the contract, Chief Thomas will need to post the notice for promotional testing at least one year prior to the testing. Chief Thomas would also like to post the reading list for candidates, along with the testing notice. A motion was made by Trustee Anderson to give Chief Thomas the authority to select, assemble, and post the reading list for the Lieutenant's promotional exam. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Chief Thomas indicated staff is working on assembling information for the Efficiency Committee.

A motion was made by trustee Anderson to enter Closed Session at 2:32 p.m. to discuss Personnel Issues per 5 ILCS 120/2 (c) (1) of the Open Meetings Act. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbone to exit Closed Session at 2:42 p.m. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

There was no action taken as a result of the Closed Session.

With no further business to come before the Board, a motion was made by Trustee Gilbert to adjourn the Regular Meeting of the Board of Trustees at 2:43 p.m. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Approved this 11th day of March, 2024, by a roll call vote as follows:

AYES: Anderson, Gilbert, Carbone

NAYS: 0

ABSENT: 0

Rollyn Anderson
President
Rutland Dundee Fire Protection District

ATTEST:

William Carbone
Secretary
Rutland Dundee Fire Protection District

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Public Attendance Record

Public:

Dundee Township: None
Rutland Township: None
Sleepy Hollow: Mike Tennis
Gilberts: None
Other: None

Department:

On Duty: None
Off Duty: None
Staff: Dawn Andrlik