

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE RUTLAND DUNDEE
FIRE PROTECTION DISTRICT
HELD THE 13th DAY OF MAY, 2024
AT THE HEADQUARTERS STATION #51
11 E. HIGGINS ROAD, GILBERTS, ILLINOIS

The regular meeting of the Board of Trustees of the Rutland Dundee Fire Protection District was called to order at 2:03 p.m.

A roll call was taken, and the following Trustees were present: Rollyn Anderson, John Gilbert, and Bill Carbone. Chief Thomas, Deputy Chief Reedy, Dawn Andriik, and Attorney Weiler were also present.

A motion was made by Trustee Anderson to suspend the Regular Meeting of the Board of Trustees at 2:04 p.m. to conduct the FY2024 Budget and Appropriations Public Hearing. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

There were no members of the public present. There were no comments or questions for the Board regarding the FY2024 Budget and Appropriations Ordinance.

A motion was made by Trustee Anderson to exit the Public Hearing and reconvene the Regular Meeting at 2:05 p.m. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Trustee Anderson opened the floor for questions from the public. There were no comments or questions for the Board.

A motion was made by Trustee Carbone to approve the minutes of the Regular Meeting held April 8, 2024, as presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbone to approve the Closed Session minutes of the Regular Meeting held April 8, 2024, as presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbone to nominate Trustee Anderson for the position of President of the Board of Trustees. The motion was seconded by Trustee Gilbert. There were no other nominations for the position of President. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to nominate Trustee Carbone for the position of Secretary of the Board of Trustees. The motion was seconded by Trustee Anderson. There were no other nominations for the position of Secretary. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Anderson to nominate Trustee Gilbert for the position of Treasurer of the Board of Trustees. The motion was seconded by Trustee Carbone. A roll call vote was

taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve payment of the April bills, including check number 38203 through 38231 for a total of \$80,172.49, payroll liability for the month of April in the amount of \$145,929.74, and electronic payments of \$3,003.78 for a total liability in the month of April of \$229,106.01. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Gilbert to approve the April Year-To-Date Treasurer's report as presented. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Carbone voting yes, and Trustee Gilbert voting yes.

Attorney Weiler indicated he had worked with the Chief on changes made to the Budget and Appropriations Ordinance to reflect fund transfers to Reserve Funds.

Chief Thomas reviewed items contained in the monthly Chief's Report to the Board.

Chief Thomas reported that the District will be sponsoring one applicant for the next Paramedic class. The District is also sponsoring two candidates for the Fall Fire Academy at ECC and one candidate for the Summer Fire Academy.

Chief Thomas indicated the District realized cost saving in the FY2023 vehicle maintenance budget thanks to the hard work of District personnel and Jeff Bober. Chief Thomas thanked everyone for their work on the District's vehicles.

Personnel conducted CPR instruction with the Gilberts Police Department and is working on scheduling for the Sleepy Hollow Police Department.

The Foreign Fire Insurance Board approved buying all personnel new work boots. The Chief thanked the FFIB for approving that purchase.

All District personnel have been participating in QuadCom Live Fire training during the first two weeks of May. There has also been MABAS Division 3 training with area personnel working on using the same terminology during drills so that everyone is on the same page when on incident scenes with other Division departments.

EMS Boot Camp with the District's newer employees is going well. Thanks to FF Strossner for working on this for the District.

Other items of interest included in the Chief's Report:

1. QuadCom Chiefs have agreed to purchase policy tracking software.
2. The OSFM small tools grant the District applied for was denied this year.
3. Letters of appreciation for District personnel included in the Board packet have been placed in employee's files.
4. The District has received no updated information from ISO as of yet.

A motion was made by Trustee Gilbert to approve FY2024-001, An Ordinance Providing for Budget and Appropriations of the Rutland Dundee Townships Fire Protection District Kane County Illinois for the Fiscal Year Beginning May 02, 2024 and Ending April 30, 2025 as presented. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

A motion was made by Trustee Carbon to approve the SCBA replacement program, in the amount of \$272,285, and presented. The motion was seconded by Trustee Gilbert. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

With no further business to come before the Board, a motion was made by Trustee Gilbert to adjourn the Regular Meeting of the Board of Trustees at 2:27 p.m. The motion was seconded by Trustee Carbone. A roll call vote was taken with Trustee Anderson voting yes, Trustee Gilbert voting yes, and Trustee Carbone voting yes.

Approved this 10th day of June, 2024, by a roll call vote as follows:

AYES: Anderson, Gilbert, Carbone

NAYS: 0

ABSENT: 0

Rollyn Anderson
President
Rutland Dundee Fire Protection District

ATTEST:

William Carbone
Secretary
Rutland Dundee Fire Protection District

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Public Attendance Record

Public:

Dundee Township: None
Rutland Township: None
Sleepy Hollow: None
Gilberts: None
Other: None

Department:

On Duty: Lt. Fleck
Lt. Samack
FF Kim
FF Torres
FF Witt
Off Duty: None